**วิทยาลัยเทคโนโลยีสยาม (สยามเทค)**

**ปฏิทินปฏิบัติงาน ปีการศึกษา ...................**

**แผนก............................................................**

| **ที่** | **โครงการ / งาน / กิจกรรม** | **ระยะเวลาดำเนินการ** | **ผู้รับผิดชอบ** |
| --- | --- | --- | --- |
| **พ.ศ...............** | **พ.ศ...............** |
| **พ.ค.** | **มิ.ย.** | **ก.ค.** | **ส.ค.** | **ก.ย.** | **ต.ค.** | **พ.ย.** | **ธ.ค.** | **ม.ค.** | **ก.พ.** | **มี.ค.** | **เม.ย.** |
| **1** | **โครงการ** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 1.1 ................................................ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 1.2 ................................................ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 1.3 ................................................. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 1.4 ................................................ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 1.5 ................................................ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** | **งาน** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 2.1 ................................................. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 2.2 ....................................................... |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 2.3 ................................................ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 2.4 ................................................ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 2.5 ................................................ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** | **กิจกรรม** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 3.1 ................................................. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 3.2 ................................................. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 3.3 ................................................. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 3.4 ................................................. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 3.5 ................................................. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **ลงชื่อ …………....………….....................…..หัวหน้าหน่วยงาน** **(............................................................)** | **ลงชื่อ ……………..............…......………….. หัวหน้าคณะ/สำนัก** **(............................................................)** |
|  | **ลงชื่อ ………….........................……………..หัวหน้าฝ่าย** **(.............................................................)** |